

# Responsible AI Use Checklist

AI Literacy Starter Kit | Student Tool | Students

**Purpose:** Use this checklist before, during, or after using AI for schoolwork. The goal is to make sure AI is supporting learning, honesty, privacy, and student ownership.

**Standards summary:** This resource may support Tennessee Computer Science Foundations standards when used as part of AI literacy, computer science, programming, digital ethics, or cybersecurity instruction. Detailed standards connection appears at the end of this document.

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## Purpose

- Am I using AI to learn, understand, practice, revise, or organize?
- Am I avoiding work I am supposed to do myself?
- Did I try to think through the task before asking AI?

## Honesty

- Did I follow my teacher's directions?
- Would I be comfortable explaining how I used AI?
- Did I keep track of any AI help I used?

## Verification

- Did I check important facts?
- Did I compare the response with class notes, a textbook, or a trusted source?
- Did I look for missing details, oversimplifications, or possible mistakes?

## Privacy

- Did I avoid entering personal information?
- Did I avoid sharing private information about others?
- Did I follow school and family rules?

## Ownership

- Can I explain this work in my own words?
- Did I make the final decisions?
- Does the final work sound like me and reflect my own effort?

## Final Check

One thing I verified: \_\_\_\_\_

One thing I still need to understand better: \_\_\_\_\_

My teacher's AI directions for this task are: \_\_\_\_\_

## Detailed Tennessee Standards Connection

This checklist supports standards by helping students make responsible decisions before, during, and after using AI for schoolwork.

Standards source: Tennessee Department of Education, Computer Science Foundations (C10H11), May 2023. Confirm final alignment against local district pacing, approved course placement, and teacher directions.

This resource may support the following Tennessee standards when used as part of AI literacy, digital ethics, computer science, or cybersecurity instruction:

- CSF 13.1 - Social, Legal, and Ethical Issues: Students identify responsibilities related to ethical technology use, academic integrity, copyright, privacy, and appropriate AI use.
- CSF 14.1 - Data Security: Students explain why protecting data and personal information matters and connect privacy decisions to responsible technology use.
- CSF 9.2 - Troubleshooting Process: Students use a structured process to identify a need, test or improve a response, verify the result, and document what they learned.

Cautious guidance: Alignment depends on local district pacing, approved course placement, teacher directions, and how the resource is used as part of instruction.